



“SOBOS”

# South Beloit C.U.S.D. No. 320

“A POSITIVE ATTITUDE MEANS EVERYTHING TO THOSE AROUND YOU”

Scott Fisher, Superintendent  
850 Hayes Avenue, South Beloit, IL 61080 USA  
815-389-3478/Fax 815-389-3477

## CERTIFIED APPLICATION

(APPLICATIONS REMAIN ON FILE FOR ONE YEAR)

**IMPORTANT:** Please fill in the information requested below, making every effort to answer all questions.

**DATE:** \_\_\_\_\_

**POSITION(S) APPLIED FOR:** \_\_\_\_\_  
\_\_\_\_\_

**Where did you hear about this position(s)?** Beloit Paper \_\_\_\_ Rockford Paper \_\_\_\_  
College/University \_\_\_\_ Internet \_\_\_\_ (where on internet?) \_\_\_\_\_  
Word of Mouth \_\_\_\_ Other \_\_\_\_\_

**LEGAL NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY/STATE/ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

Why would you be the best candidate for this position?

## QUESTIONS

1. Are you legally authorized to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Have you been convicted in the past 7 years of a felony crime or a misdemeanor offense?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
*The District investigates the criminal background of candidates for employment and will consider criminal history in light of applicable law and District policy. You are not required to include criminal history record information ordered expunged, sealed or impounded under the Illinois Criminal Identification Act.*
3. What language or languages do you speak and write fluently? \_\_\_\_\_
4. Military Experience \_\_\_\_\_ Date in: \_\_\_\_\_ Date out: \_\_\_\_\_

**EDUCATION: (Please provide copy of High School Transcripts and/or College/University Transcripts)**

1. Name of High School \_\_\_\_\_  
Address \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ Number of years completed \_\_\_\_\_  
High School Diploma: Yes \_\_\_\_\_ No \_\_\_\_\_ or GED \_\_\_\_\_

2. College/University \_\_\_\_\_  
Address \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ Number of years completed \_\_\_\_\_  
  
Degree: \_\_\_\_\_

3. College/University \_\_\_\_\_  
Address \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ Number of years completed \_\_\_\_\_  
  
Degree: \_\_\_\_\_

4. Teaching Certificate(s): \_\_\_\_\_

5. Education Courses

<u>Courses</u>	<u>Hrs.</u>	<u>Courses</u>	<u>Hrs.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Extra-Instructional Activities

What sports can you coach? \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_.

What school activities can you sponsor? \_\_\_\_\_,  
\_\_\_\_\_.

Can you:  
Direct class plays? \_\_\_\_\_ Coach debate? \_\_\_\_\_ Sponsor school publications? \_\_\_\_\_

**WORK HISTORY**

**PRESENT OR LAST EMPLOYER** \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

Duties \_\_\_\_\_

Date Started \_\_\_\_\_ Date Left \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**NEXT TO LAST EMPLOYER** \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

Duties \_\_\_\_\_

Date Started \_\_\_\_\_ Date Left \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**REFERENCES**

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Title \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Title \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Title \_\_\_\_\_

## IN A PARAGRAPH

**Why do you want to work with children in a school environment?**

The South Beloit Community Unit School District #320 complies with all federal, state and local laws prohibiting discrimination in employment based on a person's membership in a protected class.

I hereby certify that all answers to the questions herein are true, accurate and complete to the best of my knowledge. I agree and understand that any false statements, misrepresentations or omissions of fact contained in this application (or any other accompanying or required documents) may cause the rejection of this application or termination of employment without notice, regardless of how or when discovered.

I authorize the investigation of all statements and information contained in this application. I release all my education records, all information related to my present and former employment, and all other records related to the information I have provided in this application. I waive any right I may have to be notified by any individuals and organizations named in my application for employment prior to the release of any information, including the release of information concerning any disciplinary action taken against me by former employers.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

PLEASE SIGN AND DATE APPLICATION